

SPACECOM's Proprietary

November 2018

AMOS Occasional Use service procedure - Version 3.0

Dear Valued Customer,

Thank you for choosing the AMOS system for your Occasional Use service.

Please follow the instructions below to ensure authorized & quality service:

- 1. Finalize the commercial agreement for Occasional Use service with your designated SPACECOM Account Manager.
- 2. Fill-in the AMOS Earth Station Registration Form, which may be downloaded from our website at http://amos-spacecom.com/resource-center/ and send it to AMOS CSC. Once fully completed and approved, AMOS-CSC will reply and assign your designated AMOS U/L Station Code. This AMOS U/L Station Code allows you to submit requests for Occasional Use services.
- 3. Obtain User Name and Password to the AMOS Online Booking System by contacting AMOS CSC.
- 4. Submit a request for Occasional Use service through the AMOS Online Booking System. (http://amos-spacecom.com/ou-booking/).
- 5. Please note that the AMOS Occasional Use space segments are allocated on a "first-come-first-served" basis, and are subject to availability and to SPACECOM's discretion. AMOS CSC will review your request for Occasional Use service and confirm it, upon availability, by sending the "AMOS Occasional Use Space Segment Assignment" back to you by e-mail.
- 6. Prior to the confirmed start time of transmission, please contact AMOS CSC by telephone and follow the "AMOS Line-Up Procedure", available for download from our website at http://amos-spacecom.com/resource-center/.
- 7. Please contact AMOS CSC by phone notifying actual carrier activation (turning-on), and upon turning off your transmission, as well.

Make sure to receive a formal written confirmation (AMOS Occasional Use Space Segment Assignment) of your Occasional Use order from AMOS-CSC in advance.

AMOS CSC Contact Details:

Main Tel: +972-77-2492222 Emergency Tel: +972-73-2276660

+972-73-2276659

E-mail: <u>CSC@amos-spacecom.com</u>

Booking@amos-spacecom.com

Thank You,

The AMOS CSC Team